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MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE OF THE MEMBERS OF COMMUNITY ASSOCIATION D.P. NO. 270427 HELD ON TUESDAY 9 AUGUST 2016 HELD IN HIBISCUS ROOM COMMENCING AT 6.00PM.

**PRESENT:**

Susan Graham, Helen Pollard, Michael McIntosh and Ken Barker

**APOLOGIES:**

Bruce Lord

**IN ATTENDANCE:**

John Heussner (SP 86078 Lot 30), Lesley Wood (Azure), Rena McGowan (SP 84782 – Lot 54), Mick Joyce (SP 84782 – Lot ), Martin Orliac (Breeze), Nenad Arsovic and Paul Golding (Telstra) and Derek McKinstry (Dynamic Property Services)

**CHAIRPERSON:**

Susan Graham

<b><u>1. MINUTES:</u></b>	Action decided at the meeting	Action By	Date to report progress to EC
Resolved that the minutes of the last executive committee meeting held on 20 June 2016 be confirmed as a true record and account of the proceedings at that meeting.	Resolved		
<b><u>2. EXECUTIVE COMMITTEE VACANCY:</u></b>			
2.1 Vacancy: Resolved that the Executive Committee appoint an eligible person to fill the casual vacancy (1) on the Executive Committee.	Resolved that Martin Orliac be appointed to the Executive Committee.	All	

<u>3. OUTSTANDING MATTERS:</u>			
3.1 19-21 Lister Avenue SP87551 Update on the status of section 96 application and proposed construction schedule.	That the Managing Agent inform the owners of 19-21 Lister Avenue that the rectification of the unapproved fence take place as soon as possible otherwise the matter will proceed to NCAT	DPS	
3.2 Verge and on-title landscaping maintenance – (General Maintenance): J Update on the maintenance progress and discussion on action to be taken in respect to recent reports on the four site zones provided by the four Executive Committee teams.	The verges around Manta have improved and those around the Nursing Home have also improved.  The verge of Lot 47 on Brodie Avenue has improved.  Part of the heritage curb on Pine Avenue is missing and Council has been asked to carry out repairs.  Council will be asked to construct a driveway adjoining Lot 1 so that access to the communications building can be easily achieved.	DPS EC	
3.3 Ongoing clock maintenance: Update on the: J Ongoing clock maintenance.	Council have indicated that they will consider the ongoing maintenance of the Heritage clock.	SG	
3.4 Pivit/Telecoms: Update on Pivit matter – Progress with Urban Growth.	Adrian Mueller the Lawyer engaged by the Community Association responded to the letter of Urban Growth NSW dated 29 July 2016 concerning the Network Management Services Agreement with Pivit Pty Ltd and the request form Telstra regarding the HFC Network;  • In Adrian's my response to Urban Growth NSW, he indicated he would do would do the following:  o explain that the Community Association is disappointed with the response of Urban Growth NSW, particularly because Urban Growth does not seem to be prepared to ensure that Pivit Pty Ltd complies with its obligations under the Network Management Services Agreement;  o request that Urban Growth supply the Community Association with a complete, unredacted copy of the Network Management Services Agreement to allow the Community Association to properly consider its	DPS, SG	

	<p>proposal to transfer or novate its interests in that Agreement to the Community Association;</p> <p>o request a meeting between representatives of Urban Growth and the Community Association to allow a full and frank discussion of the concerns held by the Community Association concerning the performance of Pivit Pty Ltd and Urban Growth's suggestion to transfer or novate its interests in the Agreement to the Community Association;</p> <ul style="list-style-type: none"> <li>• once Urban Growth responds, the executive committee will give further consideration to the suggestion of Urban Growth to transfer or novate its interests in the Agreement to the Community Association with the object of the decision as to whether or not the Community Association will agree to that suggestion being made at the annual general meeting to be held later this year;</li> <li>• He would finalise his letter concerning the proposal by Telstra to extend its HFC Network for circulation among owners and subsidiary bodies in Prince Henry;</li> <li>• the object of his letter to the owners and subsidiary bodies will be to make clear that the Community Association is not able to approve Telstra's proposal to extend its HFC Network and that the decision to approve Telstra's proposal needs to be made by each owners corporation, Neighbourhood Association and community development lot owner who will be affected by the proposal.</li> </ul>		
<p>3.5 Kyora Landscape: J Discussion on performance.</p> <p>J 62 Gubbuteh Road Landscaping Maintenance.</p>	<p>The performance of Kyora Landscape was discussed and has been substandard for some time. It was decided to contact Pearce Malthouse to provide an updated quote for the acceptance of the Executive Committee and once this has been received and accepted notification of the termination of the contract with Kyora will be sent.</p> <p>The invoice for July will not be paid due to substandard performance of regular landscaping and the poor performance of</p>	<p>All</p>	

	the cleaning of the lot of 62 Gubbuteh Road.		
<b>4. <u>FINANCIAL REPORT:</u></b>			
4.1 Financial Statements to 31 July 2016: That the financial statements for the period ending 31 July 2016 be tabled and received.	Resolved. The financial statements were tabled and adopted.	DPS	
4.2 Schedule of Arrears: That the Executive Committee received the schedule of arrears.	No action on levy arrears is to be taken at this time.	DPS	
<b>5. <u>RANDWICK COUNCIL MATTERS:</u></b>			
5.1 Irrigation and Maintenance Deeds: An update status be provided relating to the irrigation and maintenance deed.	The signing of the irrigation and maintenance deeds remain outstanding and the Managing Agent is to follow up with Adrian Muller.	DPS SG	
5.2 Meeting with Council to Address Various Issues: J Update on matters relating to council.	The Managing Agent is to reforward the issues identified in Robert May's report to council and seek a response from council in relation to the issues. Robyn Alexander is the Council contact.	DPS SG	
<b>6. <u>CORRESPONDENCE:</u></b>			
6.1 Correspondence Received: Noted that correspondence was received, ratified and appropriate action determined.	Correspondence was received from Robyn Alexander Toohey regarding funding for degraded eastern suburbs Banksia scrub at the Dickson Stata Scheme. The Community Association will forward a letter to the Dickson supporting the application for funding.	ALL	
6.2 20 Gubbuteh Road – Structure in Front of Lawn: Update on the application.	The Managing Agent is to contact Council again in regards to the structure built in front of the property of 20 Gubbuteh Road which is in breach of the Architectural theme and the development consent of Council.	DPS	
6.3 8 McMasters Place Development Application: Update on application.	The objection to the development application for 8 McMasters Place due to the proposed building exceeding height restrictions was lodged with Council.	ALL	
<b>7. <u>STRATEGY FOR EXPANDING EXECUTIVE COMMITTEE :</u></b>			
That the Executive Committee discuss how to encourage new members to engage.	Members will be encouraged to join the Executive Committee at the annual general meeting.	ALL	

<u>8. SCHEDULE OF FUTURE MEETINGS:</u>		
Next Meeting Date	Deadline to have Motions Submitted for inclusion on Next Meeting Agenda	Date at which Agenda will be Circulated to Committee and proprietors
8 October 2016	2 Weeks prior to the date of the meeting	No later than 72 hrs prior to the meeting
13 December 2016 (Annual General Meeting)	4 Weeks prior to the date of the meeting	No later than 4 weeks prior to the meeting

**CLOSURE:**

There being no further business the chairperson closed the meeting at 7.50pm

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE

Reference to a Section or Clause

In these minutes, a reference to a section or clause means that section or clause in the Community Land Management Act 1989 unless otherwise stated and a reference to a Regulation means that Regulation in the Community Land Management Regulation 2007.