

**MEMBERS OF COMMUNITY ASSOCIATION D.P. NO 270427
PRINCE HENRY AT LITTLE BAY, ANZAC PARADE, LITTLE BAY**

Community Land Management Act 1989

NOTICE OF AN EXECUTIVE COMMITTEE MEETING

The Executive Committee of Community Association D.P. No 270427 will hold a meeting on **Tuesday 11 April 2017** at the **Hibiscus Room**. This meeting will commence at **6.00pm**.

AGENDA

(a) Attendance, Proxies, Voting Rights

	Action decided at the meeting	Action By	Date
1. MINUTES:			
That the minutes of the last executive committee meeting held 14 February 2017 be confirmed as a true record and account of the proceedings at that meeting.			
2. OUTSTANDING MATTERS:			
2.1 19-21 Lister Avenue SP87551 Defect Claim That the Executive Committee receives an update on SP 87551's Directions Hearing and subsequent Section 96 application and proposed construction schedule.		DPS	
2.2 Ongoing heritage clock maintenance: That Dynamic liaises with Susan Graham and Robyn Alexander to provide an update on the repair and ongoing heritage clock maintenance.		DPS SG RA	
2.3 Electricity and Street Lights That the Executive Committee receives an update on the location of the streetlights and determines any action.		DPS SG	
3. FINANCIAL REPORT:			
3.1 Financial Statements to 31 March 2017: That the financial statements for the period ending 31 March 2017 be tabled and received.			
3.2 Schedule of Arrears: That the Executive Committee receives the schedule of arrears.			
4. RANDWICK CITY COUNCIL (RCC) MATTERS:			

<p>4.1 Irrigation and Maintenance Deeds: That the Executive Committee receives an update on the irrigation and maintenance deed and determines any action.</p>		<p>DPS</p>	
<p>4.2 Council – various Issues.</p>		<p>SG DPS</p>	
<p>4.3 Lot 1 - Jenner Street Driveway That the Executive Committee receives an update on further contact re constructing a driveway from the curb at Jenner to the Communications building housing the Pivit Telecoms equipment, and determines further action.</p> <ul style="list-style-type: none"> • Construction of driveway from road across footpath – will Council meet the cost? Share the cost? • Repair to badly damaged driveway on site – who's responsible? Pivit, CA? • Cost for installation of lockable bollards to prevent Lot 1 being used as a parking lot and further damage to the driveway. 		<p>KB</p>	
5. CORRESPONDENCE:			
<p>5.1 SP 79573 - 7 Jenner Street Trees removal: That Dynamic provides an update on its letter to Council dated 2 December 2016.</p>		<p>DPS</p>	
<p>5.2 SP 86015 – 9 Brodie Avenue Wall: That Dynamic provides an update on its email requesting that the managing agent provides plans for the remediation works that Council approved.</p>		<p>DPS</p>	
6. SITE MONITORING:			
<p>6.1 Site monitoring:</p> <ul style="list-style-type: none"> • That Dynamic provides an update on the latest breach reports received from the site monitoring members and responses from those in breach. • Dynamic tables the final and accurate spreadsheet for the site monitoring contacts to include lot numbers, street addresses, SP or NA numbers, and contact details for each lot. • Dynamic confirms that this has been achieved by writing to all owners and managing agents asking for them to confirm: <ul style="list-style-type: none"> • Lot number • Strata scheme / neighbourhood association number (for strata schemes and neighbourhood associations) • Street address/es • Contact details – Name, email address, phone number 		<p>DPS</p>	
<p>6.2 62 Gubbuteh Road on-going site maintenance That Dynamic confirms that the Neighbourhood Association of Lot 2, either already has arranged to undertake the necessary ongoing maintenance work, or has a definitive plan to ensure the works</p>		<p>DPS</p>	

begin immediately.					
6.3 Establish a Drop Box facility: Dynamic to provide a timeline for creation of a Drop Box facility (or similar) to accommodate site monitoring photos and reports, and a general storage facility for all CA documents.				DPS	
7. TELECOMMUNICATIONS:					
7.1 Pivit Telecoms Dynamic to report on the outcome of their follow up to the letter dated 28 February 2017 to Mitch Fifield, Communication Minister and cc'd to Matt Thistlethwaite. EC to determine next step to take – meeting with Matt Thistlethwaite? Other?				DPS	
8. SCHEDULE OF FUTURE MEETINGS:					
Next Meeting Date	Deadline to have Motions Submitted for inclusion on Next Meeting Agenda	Date at which Agenda will be Circulated to Committee and proprietors			
13 June 2017	30 May 2017	6 June 2017			
8 August 2017	25 July 2017	1 August 2017			
10 October 2017	26 September 2017	3 August 2017			
12 December 2017	20 November 2017	27 November 2017			
9. CLOSURE:					

Date of this Notice: Monday 1 April 2017

The name of your Dynamic Property Services manager is Derek McKinstry. Please contact your Manager if you have any questions about this Notice.

An owner or the nominee of a corporate owner or owner of a lot in a subsidiary scheme can attend executive committee meetings but cannot address the meeting unless the executive committee agrees