

**MINUTES OF AN EXECUTIVE COMMITTEE MEETING  
THE OWNERS – DEPOSITED PLAN NO. 270427**

**ADDRESS OF THE COMMUNITY SCHEME: PRINCE HENRY AT LITTLE BAY  
ANZAC PARADE, LITTLE BAY, NSW 2036**

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**DATE, PLACE &**

**TIME OF MEETING:**

An Executive Committee Meeting of The Association, Deposited Plan No. 270427, Prince Henry Community Association was held on Tuesday, 8 October 2019 in the Hibiscus Room, Coast Centre for Seniors at Curie Avenue, Little Bay. The meeting commenced at 6:00pm.

**PRESENT:**

Mr. P Wood  
Ms. S Graham  
Ms. L Silberman  
Ms. C Davison  
Ms. H Nilsen

**APOLOGIES:**

Mr. J Pearson  
Mr. K Barker  
Mr. M Domazetovski (Change Strata Management Pty Limited)

**PROXY:**

Mr. J Pearson proxy to Mr. E Ooms (substitute)  
Mr. K Barker proxy to Mr. P Wood

**IN ATTENDANCE:**

Mr. E Ooms  
Mr. S Billingsley  
Ms. M Strugarevic  
Ms. K Milne (Change Strata Management Pty Limited)

**CHAIRPERSON:**

Ms. S Graham

**SECRETARY:**

Ms. C Davison

**TREASURER:**

Mr. K Barker

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The agenda for the meeting is:

**1. WELCOME & APOLOGIES:**

- 1.1 RESOLVED that the Chairperson welcome all in attendance and that the Secretary record any apologies.

*Please Note:* - committee members present, those in attendance and apologies are nominated above.

**2. CONFLICTS OF INTEREST:**

- 2.1 RESOLVED that the Secretary record any conflicts of interest to be raised within the agenda below.

Meeting Note: Ms. S Graham declared a conflict in relation to Item 4.1.5 Upgrade to Website.

**3. MINUTES:**

- 3.1 RESOLVED that the minutes of the last executive committee meeting held on Tuesday, 13 August 2019 be confirmed as a true record of the proceedings at that meeting.

**4. OUTSTANDING MATTERS FROM PREVIOUS MEETING:**

- 4.1 RESOLVED that the executive committee reviews, discusses and resolves actions on the outstanding matters from the previous meeting(s) nominated below:

4.1.1 Lap and Cap Fence at SP – 87551, 19 – 21 Lister, Avenue

The meeting noted that it still requires written confirmation from Council that the work can be undertaken using new specifications, and an amendment to the current DA for the fence is not required. Ms. Graham undertook to contact Council regarding the requirement for written confirmation.

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The PHCA Managing Agent has requested from SP87551 Strata Manager the documents (fence specification/scope of works and plans) and upon receipt of the information and written Council advice this will be circulated to the Committee and referred to PH external consultant James Adcock for review, consideration and instruction.

The meeting noted that this item is on-going.

**4.1.2 Summary of Easements**

The meeting noted that PHCA Managing Agent had collected all the data and document will be completed in the coming days.

**4.1.3 Banning Spearfishing in Little Bay**

The meeting noted that Ms. S Graham and Mr. P Wood attended the meeting arranged by Mr. C Cleaver DPI Fisheries Manager held on site on 23 September 2019.

Mr. P Wood provided an update of the meeting which concluded that banning spearfishing at Little Bay would not occur nor would the area become a marine reserve. However, Mr. C Cleaver, Fisheries Manager, Recreational Fisheries Management, NSW Department of Primary Industries, would be preparing an action plan that included education, reporting and management of spearfishers in Little Bay.

Swimmers at Little Bay can report those spearfishing who enter or exit the beach area in the wrong location to Council and DPI Fisheries Recreational Fisheries Management, contact information to be posted on PHCA website.

The meeting noted that this item is on-going.

**4.1.4 Alaris Bin Issue**

The meeting noted that PHCA Managing Agent has received the collection information from the Strata Manager SP85999 below.

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*The bins are removed from the street as soon as possible on the Friday and the commercial bins are also removed as soon as possible whenever they are placed out. The three commercial bins sometimes have two or three pickups during the week at their discretion and are all ways placed back in the bin room. Alaris Building Manager is monitoring to ensure not on the street longer than necessary.*

The meeting noted that this item is COMPLETED AND CLOSED.

4.1.5 Upgrade to Website

The meeting noted that due to other priorities the meeting between the website subcommittee and Ms. S Graham is yet to occur.

The meeting yet to be held will finalise the details to acquire the existing website, its upgrade and future management. A full brief that includes the budget; details of the skill and expertise required to maintain the website will be put to a PHCA general meeting for determination.

The meeting noted that this item is on-going.

4.1.6 Lot 36 – Email received 29.07.19 from DP285944 Secretary

CA landscaping update and clarification – the meeting noted that Mr. K Barker PHCA Treasurer is awaiting contact to confirm a date to meet with a majority of the owners. Ms. C Davison advised that some owners had been overseas and contact would be made with Mr. Barker on their return.

The meeting noted that this item is on-going.

## **5. FINANCIALS:**

- 5.1 RESOLVED that the accounts for the period ending 30 September 2019 as circulated/tabled be adopted.

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**6. RANDWICK CITY COUNCIL (RCC) MATTERS:**

6.1 RESOLVED that the executive committee reviews, discusses and resolves an action on the Randwick City Council matters nominated below:

6.1.1 Handover of Electricity Accounts to RCC and Reimbursement of Electricity Charges by RCC

The PHCA Managing Agent advised the meeting that Randwick City Council had reimbursed the electricity charges paid by the Community Association for public streetlights and funds have been received in the amount of \$30,156.49.

The meeting noted that this item is COMPLETED AND CLOSED.

6.1.2 Objection Letters to Development Applications for 11 Jennifer Street

The meeting noted that a copy of the letter received by Ms. S Graham as an objecting owner was provided which advises this matter is in the Land & Environment Court and is listed for hearing early November 2019. The Managing Agent to follow-up with Council's lawyer to ensure Prince Henry CA objection is on record and ensure CA representatives are listed to provide evidence at the hearing.

The meeting noted that this item is on-going.

**7. SITE MONITORING:**

7.1 That the executive committee reviews, discusses and resolves an action on the outstanding site monitoring matters from the previous meeting(s) nominated below:

7.1.1 Antennae (2) on the Roof of 4 Meyler Close

The meeting noted that PHCA Managing Agent had received a reply from the Strata Manager and has issued notice to the lot owner; PHCA Managing Agent to continue to follow-up.

The meeting noted that this item is on-going and to be monitored.

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**7.1.2 Antenna on the Roof of 8 Meyler Close**

The meeting noted that PHCA Managing Agent had received a reply from the Strata Manager and advising the lot owner(s) had removed the antenna. Ms. S Graham had carried out an inspection that afternoon and reported it was not removed as claimed. The PHCA Managing Agent to follow-up with the Strata Manager.

The meeting noted that this item is on-going and to be monitored.

**7.1.3 Landscaping at 9 Meyler Close**

The meeting noted that PHCA Managing Agent had received a reply from the Strata Manager and has issued notice to the lot owners; PHCA Managing Agent to continue to follow-up.

**7.1.4 Porch Collapsing at 9 Meyler Close**

The meeting noted that PHCA Managing Agent had received a reply from the Strata Manager and has issued notice to the lot owners; PHCA Managing Agent to follow-up.

The meeting noted that this item is on-going and to be monitored.

**7.1.5 Maintenance of 6 and 8 McMaster Place**

The meeting noted that PHCA Managing Agent had received a reply from the Strata Manager and has issued notice to the lot owner(s); PHCA Managing Agent to continue to follow-up. Ms S Graham advised that the 'Sold' sign for 8 McMaster Place was still in situ and requested the Managing to request its removal.

The meeting noted that this item is on-going and to be monitored.

**7.1.6 Harvey Street Parking Breaches (Box Trailer)**

The meeting noted that PHCA Managing Agent had been corresponding with the owner of the box trailer to have the relocated to a permitted area. Ms. S Graham had carried out an inspection and noted that it is now parked outside the Prince Henry precinct in an unrestricted area.

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The meeting noted that this item is COMPLETED AND CLOSED.

**7.1.7 Flowers Ward Breaches**

The meeting noted that PHCA Managing Agent had received a reply from the Strata Manager and has issued notice to the lot owners; PHCA Managing Agent to continue to follow-up.

The meeting noted that this item is on-going and to be monitored.

**7.1.8 6 Lister Avenue Street Possible Wrong Concrete Mix**

The meeting noted that RCC has advised it will attend to this in conjunction with other works in the area requiring the PH special concrete mix.

The meeting noted that this item is on-going and to be monitored.

## **8. TELECOMMUNICATIONS:**

- 8.1 That the executive committee reviews, discusses and resolves an action on the outstanding telecommunications matters from the previous meeting(s) nominated below:

**8.1.1 Prince Henry Telecommunications**

The meeting noted that NBN undertook a site survey week commencing 23 September 2019, the survey report and outcome is pending.

PHCA Committee members are regularly updating and keeping in close contact with Landcom as to LBNCo's activities at Prince Henry. As Principal in the Network Management Services Agreement, Landcom has the responsibility to residents to ensure an adequate delivery of telecoms services to Prince Henry owners and residents. NBN Co are expected to finalise their report and recommendation by the end of October 2019. A meeting with Landcom CEO Mr. J Brogden has been scheduled for 19 November 2019. Michael Daley and Matt Thistlethwaite will be attending that meeting to support the CA.

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The meeting noted that this item is on-going and to be monitored.

**9. OTHER MATTERS:**

9.1 That the Executive Committee reviews, discusses and resolves an action on the following matters nominated below:

9.1.1 Lot 75 (DP286017 – Lot 22) – 4 Meyler Close DA496/2019

Note: Application lodged by Mr. S Longhurst to RCC on 16.09.19 to subdivide the lot – two residential lots, dual occupancy, into two separate Torrens title lots.

The meeting noted that PHCA Managing Agent to draft a letter of objection to be submitted to Randwick City Council objecting to the DA. The lot was designated in the Prince Henry Master Plan as single dwelling lot.

The meeting noted that this item is on-going.

9.1.2 Vacancy on Executive Committee

The meeting UNANIMOUSLY RESOLVED to appoint Ms. S Henderson Proxy Lot 18 (SP86334) CA Representative to fill the casual vacancy on the Executive Committee.

The meeting noted that this item is COMPLETED AND CLOSED.

9.1.3 Meriton – Little Bay Cove proposal

The meeting noted that the proposed development application is yet to be submitted to Randwick City Council and no objection can be lodged until the development application is made. Mr. K Barker had suggested forming a sub-committee to monitor and manage objections etc. However, all EC members present indicated an interest in being involved. It was RESOLVED that forming a sub-committee would not be necessary.

The meeting noted that this item is on-going.



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9.1.4 Proposed Yarra Bay Cruise Ship Terminal

The meeting noted that public consultation had not taken place and the Port Authority had refused to release critical documentation, such as costings, feasibilities, environmental studies, etc. It was RESOLVED to support the Save Yarra Bay Coalition, a group established to object and stop a mega cruise ship terminal from being built at Yarra Bay.

The meeting noted that this item is on-going.

9.1.3 Telstra Mobile Phone Tower, Mark Moran at Little Bay

The meeting noted that Telstra is currently obtaining finance for this project and are looking to install mobile phone towers early in the year 2020.

The meeting noted that this item is on-going.

9.1.4 Next Executive Committee Meeting to be held on Tuesday, 10 December 2019 at 6:00pm

**CLOSURE:** There being no further business, the Chairperson declared the meeting closed at 7.40pm.

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**Chairperson**

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**Date**

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<b>SCHEDULE OF FUTURE MEETINGS &amp; DEADLINES</b>		
<b>Meeting Date.</b>	<b>Items to be included in next meeting agenda Due Date.</b>	<b>Notice of Meeting Circulation Date.</b>
ECM   10 December 2019, from 6pm	26 November 2019	3 December 2019
ECM   11 February 2020, from 6pm	28 January 2020	4 February 2020
AGM   14 April 2020, from 6pm	18 March 2020	24 March 2020
ECM   14 April 2020, immediately following the AGM	18 March 2020	24 March 2020
ECM   9 June 2020, from 6pm	26 May 2020	2 June 2020
ECM   11 August 2020, from 6pm	28-July 2020	4 August 2020
ECM   13 October 2020, from 6pm	29 September 2020	6 October 2020
ECM   8 December 2020, from 6pm	24 November 2020	1 December 2020