

**MINUTES OF AN EXECUTIVE COMMITTEE MEETING  
THE OWNERS – DEPOSITED PLAN NO. 270427**

**ADDRESS OF THE COMMUNITY SCHEME: PRINCE HENRY AT LITTLE BAY  
ANZAC PARADE, LITTLE BAY, NSW 2036**

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**DATE, PLACE &  
TIME OF MEETING:**

An Executive Committee Meeting of The Association, Deposited Plan No. 270427, Prince Henry Community Association was held on Tuesday, 13 August 2019 in the Hibiscus Room, Coast Centre for Seniors at Curie Avenue, Little Bay. The meeting commenced at 6:00pm.

**PRESENT:**

Mr. P Wood  
Mr. K Barker  
Ms. S Graham  
Ms. L Silberman  
Ms. C Davison

**APOLOGIES:**

Mr. J Pearson  
Ms. H Nilsen

**PROXY:**

Mr. J Pearson proxy to Mr. E Ooms (substitute)

**IN ATTENDANCE:**

Mr. A Morris  
Mrs. L Wood  
Mr. E Ooms  
Ms. L A Pickett  
Ms. G. Davies  
Mr. M McIntosh  
Mr. S Cummins  
Ms. S Henderson  
Mr. L Neale  
Ms. K Milne (Change Strata Management Pty Limited)  
Mr. M Domazetovski (Change Strata Management Pty Limited)

**CHAIRPERSON:**

Ms. S Graham

**SECRETARY:**

Ms. C Davison

**TREASURER:**

Mr. K Barker

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The agenda for the meeting is:

**1. WELCOME & APOLOGIES:**

- 1.1 RESOLVED that the Chairperson welcome all in attendance and that the Secretary record any apologies.

*Please Note:* - committee members present, those in attendance and apologies are nominated above.

**2. CONFLICTS OF INTEREST:**

- 2.1 RESOLVED that the Secretary record any conflicts of interest to be raised within the agenda below.

Meeting Note: Ms. S Graham declared a conflict in relation to Item 4.1.7 Upgrade to Website.

**3. MINUTES:**

- 3.1 RESOLVED that the minutes of the last executive committee meeting held on Tuesday, 11 June 2019 be confirmed as a true record of the proceedings at that meeting.

**4. OUTSTANDING MATTERS FROM PREVIOUS MEETING:**

- 4.1 That the executive committee reviews, discusses and resolves actions on the outstanding matters from the previous meeting(s) nominated below:

4.1.1 Lap and Cap Fence at SP – 87551, 19 – 21 Lister, Avenue

The meeting noted that a site meeting took place on the 27<sup>th</sup> July 2019 with representative of SP87551 Mr. P McCarthy & Ms. E Jose, SP86078 Mr. K Ryan & Mr. L Neale, EC members Mr. K Barker, Ms. S Graham and the PHCA Managing Agent to review the proposed change to the fencing materials from that approved fence as per Section 96 modified development consent as approved by Council.

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At the site meeting it was agreed that Mr. P McCarthy of SP87551 check with Council as to their requirements to change the fencing materials, in particular, would a new DA need to be submitted. Mr. P McCarthy advised that he had received advice from the Senior Strategic Council Planner that Council is happy for the work to be undertaken using the existing plans, and an amendment to the current DA for the fence is not required.

Mr. P McCarthy of SP87551 was requested by Committee representative Ms. S Graham on the 13<sup>th</sup> August 2019 to provide;

- the name of the senior strategic council planner, and advice to be in writing for verification purposes.
- the full details, specifications and plans for the intended fencing works

Upon receipt of the above information the PH Managing Agent will circulate to the Committee and PH external consultant James Adcock for review, consideration and instruction.

The meeting noted that this item is on-going.

**4.1.2 Circulation of the Amended Community Management Statement**

The meeting noted that this issue has now been resolved and this item is now CLOSED.

**4.1.3 Summary of Easements**

The meeting noted that PHCA Managing Agent had collected all the data and document will be completed in the coming weeks.

**4.1.4 Approval Letter for 2 Murra Murra Place Application for Solar Panels and Painting**

The meeting noted that this issue has now been resolved and this item is now CLOSED.

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4.1.5 Banning Spearfishing in Little Bay

The meeting noted that PHCA Managing Agent had sent letters to Council & Department of Industries which has notified a meeting will be held on the safety concerns raised.

The meeting noted that this item is on-going.

4.1.6 Alaris Bin Issue

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

The meeting noted that this item is on-going.

4.1.7 Upgrade to Website

The meeting discussed the summary provided by sub-committee considered 6 options being;

1. Prince Henry CA builds its own website
2. Acquire the existing website from Ms. S Graham and upgrade it
3. Approve a grant to Ms. S Graham for it to continue in its current format
4. Identify if the Managing Agent can provide such service or if other website providers are able to for a fee
5. Open a social media platform (i.e. Facebook)
6. Do nothing (i.e. not have a website)

The sub-committee recommended option 2 to acquire the existing website and discussion to the held with Ms. S Graham to determine a suitable arrangement and cost of this option.

The meeting considered the options above and it was unanimously agreed to proceed with all preliminaries a case for option 2 including the cost to include in the next CA budget; the skill & expertise required to run the website, so that this matter can be determined at the next CA general meeting.

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4.1.8 Request for Solar Panels for 14 Lister Avenue

The meeting noted that this issue has now been resolved and this item is now CLOSED.

4.1.9 Shutter Installed to Apartment B008, Coastal Quarter

The meeting noted that this issue has now been resolved and this item is now CLOSED.

**5. FINANCIALS:**

- 5.1 RESOLVED that the accounts for the period ending 31 July 2019 as circulated/abled be adopted.

**6. RANDWICK CITY COUNCIL (RCC) MATTERS:**

- 6.1 That the executive committee reviews, discusses and resolves an action on the Randwick City Council matters nominated below:

6.1.1 Handover of Electricity Accounts to RCC and Reimbursement of Electricity Charges by RCC

The Managing Agent advised the meeting that a formal request for the reimbursement of electricity charges paid by the Community Association, has been forwarded to Randwick City Council for consideration.

6.1.2 Objection Letters to Development Applications for 11 Jennifer Street

The meeting noted that a copy of the letter received by Ms. S Graham as an objecting owner was provided which advises this matter is in the Land & Environment Court and is listed for hearing early November 2019. The Managing Agent to follow-up with Council's lawyer to ensure Prince Henry CA objection is on record and ensure CA representatives are listed to provide evidence at the hearing.

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**7. SITE MONITORING:**

7.1 That the executive committee reviews, discusses and resolves an action on the outstanding site monitoring matters from the previous meeting(s) nominated below:

7.1.1 Antenna on the Roof of 4 Meyler Close

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

7.1.2 Antenna on the Roof of 8 Meyler Close

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

7.1.3 Landscaping at 9 Meyler Close

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

7.1.4 Porch Collapsing at 9 Meyler Close

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

7.1.5 Maintenance of 6 and 8 McMaster Place

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

7.1.6 Harvey Street Parking Breaches (Box Trailer)

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager who advised that the owner of the trailer was no-longer living in the scheme they manage.

The PHCA Managing Agent to follow-up with the owner of the trailer directly.

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7.1.7 Flowers Ward Breaches

The meeting noted that PHCA Managing Agent had sent correspondence to the Strata Manager and PHCA Managing Agent to follow-up.

7.1.8 6 Lister Avenue Street Possible Wrong Concrete Mix

The meeting noted that RCC has advised it will attend to this in conjunction with other works in the area requiring the PH special concrete mix.

This item is on-going and to be monitored.

**8. TELECOMMUNICATIONS:**

8.1 That the executive committee reviews, discusses and resolves an action on the outstanding telecommunications matters from the previous meeting(s) nominated below:

8.1.1 Contract Review requested by PIVIT

**NOTE TO MEETING:** Telecommunications Information Session to be held at “The Cawood Room, Prince Henry Centre” on Wednesday 14<sup>th</sup> August 2019 starting at 6pm.

The meeting noted that as Landcom is the principal in the service agreement for telecommunications provisions for Prince Henry and Landcom preferred solution to date is for NBN to service the area.

The meeting noted that Pivit and LBNC Co are not invited to Landcom’s Telecommunication Session, and that Landcom is not interceding to stop LBNC Co’s activities within Prince Henry.

The meeting noted that LBNC Co had letter dropped invitations to residents to an information evening on Sunday, 11<sup>th</sup> August 2019 and it was agreed that circulating the letter of invitation would not be consistent with Landcom’s preferred solution. That Owners within Prince Henry that are EC members intend attending the information evening to seek further clarification as to LBNC Co’s activities/intentions at Prince Henry.

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**9. OTHER MATTERS:**

9.1 That the Executive Committee reviews, discusses and resolves an action on the following matters nominated below:

9.1.1 Lot 36 – Email received 29.07.19 from DP285944 Secretary

The meeting noted the request from DP285944 seeking clarification about the following topics and meeting to discuss;

1. Website – addressed concern in correspondence & refer item 4.1.7
2. Telecommunication – addressed concern in correspondence & refer item 8.1.1
3. Landscaping - the Treasurer Mr. K Barker volunteered to attend a meeting with a majority of Lot 36 DP285944 owners present to provide clarification on the matters raised in the correspondence including history, the budget process and works undertaken by the CA's contractor on behalf of the CA.

9.1.2 Next Executive Committee Meeting to be held on Tuesday, 8 October 2019 at 6:00pm

**CLOSURE:** There being no further business, the Chairperson declared the meeting closed at 7.50pm.

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**Chairperson**

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**Date**