

**MINUTES OF AN EXECUTIVE COMMITTEE MEETING
THE OWNERS – DEPOSITED PLAN NO. 270427**

**ADDRESS OF THE COMMUNITY SCHEME: PRINCE HENRY AT LITTLE BAY
ANZAC PARADE, LITTLE BAY, NSW 2036**

DATE, PLACE &

TIME OF MEETING:

An Executive Committee Meeting of The Association, Deposited Plan No. 270427, Prince Henry Community Association was held on Tuesday, 10 December 2019 in the Hibiscus Room, Coast Centre for Seniors at Curie Avenue, Little Bay. The meeting commenced at 6:00pm.

PRESENT:

Ms. S Graham
Ms. L Silberman
Ms. H Nilsen
Ms. S Henderson
Mr. J Pearson
Mr. K Barker

PROXIES:

Ms. C Davison, Proxy to the Chairperson
Mr. P Wood, Proxy to Mr. K Barker

APOLOGIES:

Ms. C Davison
Mr. P Wood

IN ATTENDANCE:

Mr. R & Mrs. M Strugarevic
Mr. K Semple (The Coast Golf Club - General Manager)
Mr. R Sabet (Kicks Entertainment - Event Manager)
Mr. A Morris
Mr. T Cousins
Mr. T Shaw
Mr. L Neale
Ms. D Richter
Ms. V Galeo
Ms. R McGowan
Ms. A Budnik
Mr. M McIntosh
Ms. K Milne (Change Strata Management Pty Limited)

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CHAIRPERSON: Ms. S Graham

SECRETARY: Ms. C Davison (apology)

TREASURER: Mr. K Barker

The agenda for the meeting is:

1. WELCOME & APOLOGIES:

1.1 RESOLVED that the Chairperson welcome all in attendance and that the Secretary record any apologies.

Please Note: - committee members present, those in attendance and apologies are nominated above.

2. CONFLICTS OF INTEREST:

2.1 RESOLVED that the Secretary record any conflicts of interest to be raised within the agenda below.

Meeting Note: Ms. S Graham declared a conflict in relation to Item 5.14 Upgrade to Website.

3. MINUTES:

3.1 RESOLVED that the minutes of the last executive committee meeting held on Tuesday, 8 October 2019 be confirmed as a true record of the proceedings at that meeting.

4. THE COAST GOLF CLUB:

4.1 That the Executive Committee reviews, discusses and resolves an action(s) (if required) on the following matter(s) nominated below:

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The Coast Weekender 2020 Consultation

Event Overview

Mr. K Semple (The Coast Golf Club – General Manager) advised;

- Show case Little Bay
- Considered other events such as cinema under the stars
- Unanimously supported by Coast Golf Club Board of Directors
- Consulted Randwick City Council and local MP Michael Daley, who were supportive prior to submitting the Development Application.

Event Management

Mr. R Sabet (Kicks Entertainment – Event Manager) advised;

- Managed many larger events successfully and the consultation process with the community is key to address concerns.

The meeting discussed the following in particular:

- Road closure, risk, noise, waste and transportation;
- On-going consultation during event management planning;
- Distribution methods for the local resident passes;
- Detailed plans of the egress method including use of bollards/tape on Pine Avenue;
- Dilapidation Report for Pine Avenue and other ingress/egress routes;
- Traffic Management Plan from TMC – especially where vacant buses will be queued;
- Access to and effect on Nurses Memorial Chapel bookings; and
- Benefits to the Community, contribution to heritage conservation or other community works.

Ongoing action

- All present were encouraged to attend the Golf Club's information session on 12 December.
- Mr. K Semple undertook to provide an overview of the community concerns and how they will be addressed following the information evening.
- The EC agreed that while many residents appear not to be in favour of this event, there were others that were in favour. Therefore, it was agreed that the CA could not take a position on behalf of the whole of the Prince Henry community and would remain neutral.

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5. OUTSTANDING MATTERS FROM PREVIOUS MEETING:

5.1 RESOLVED that the executive committee reviews, discusses and resolves actions on the outstanding matters from the previous meeting(s) nominated below:

5.1.1 Lap and Cap Fence at SP87551, 19 – 21 Lister, Avenue

The meeting noted that written confirmation from Council that the work can be undertaken using new specifications, and an amendment to the current DA for the fence is not required.

The SP87551 Strata Manager had provided the documents (fence specification/scope of works and plans) which has been referred to PH external consultant James Adcock for review, consideration and instruction. Chairperson, Susan Graham offered to follow up with James Adcock.

The meeting noted that this item is on-going.

5.1.2 Summary of Easements

The meeting noted that PHCA Managing Agent had collected all the data and documents required and collating information is in progress.

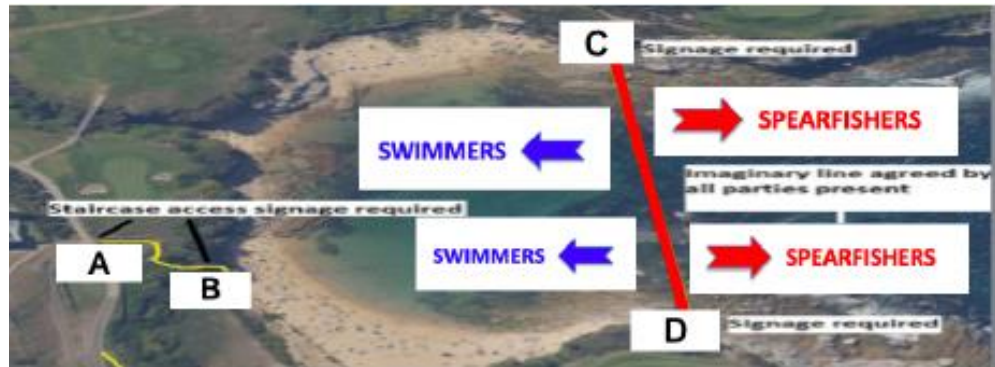
The meeting noted that this item is on-going.

5.1.3 Banning Spearfishing in Little Bay

The meeting noted that Mr. A Morris provided an update that a compromise had been reached on public safety, that the Department of Primary Industry had agreed to installing signage to clearly specify the entry and exit points of spearfishing and the zone in which is swimming and snorkeling only, see below.

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The meeting noted that this item is on-going.

5.1.4 Upgrade to Website

The meeting noted that the full brief that includes the budget; details of the skill and expertise required to maintain the website has been completed and will be put to a PHCA general meeting for determination.

The meeting noted that this item is on-going.

5.1.5 Lot 36 – Email received 29.07.19 from DP285944 Secretary

CA landscaping update and clarification – the meeting noted that Mr. K Barker PHCA Treasurer confirm the meeting is due to take place prior to Christmas subject to a majority of the owners being available.

The meeting noted that this item is on-going.

5.1.6 Little Bay Cove – Meriton’s Proposed Development
Objection Letter to RCC – 29.10.19
Email to PH Community – 31.10.19

The meeting noted that Randwick City Council website to be monitored so that when the DA is submitted a formal objection can be lodged. That each and every owner that objects to the DA should submit their own objection.

The meeting noted that this item is on-going.

5.1.7 Yarra Bay Cruise Ship Terminal

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The meeting noted that each and every owner that objects to the Yarra Bay Cruise Ship Terminal should submit their own objection.

The meeting noted that this item is on-going.

5.1.8 Telstra Mobile Phone Tower, Mark Moran at Little Bay

The meeting noted that Telstra has indicated the mobile phone tower is scheduled to be installed first quarter of 2020.

The meeting noted that this item is on-going.

6. FINANCIALS:

- 6.1 RESOLVED that the accounts for the period ending 30 November 2019 as circulated/tabled be adopted.

7. RANDWICK CITY COUNCIL (RCC) MATTERS:

- 7.1 That the executive committee reviews, discusses and resolves any action(s) (if required) on the Randwick City Council matter(s) nominated below:

- 7.1.1 Objection Letters to Development Applications for 11 Jennifer Street Randwick City Council was unsuccessful at appeal and the Land & Environment Court – The Commissioner has approved the application subject to conditions on the basis that new plans will be submitted in accordance with his instructions.

The meeting noted that this item is CLOSED

- 7.1.2 Lot 75 (DP286017 – Lot 22) – 4 Meyler Close DA496/2019
Randwick City Council determined not to challenge this application for Torrens Title subdivision of a dual dwelling residents (strata plan) on a single lot within a NA. As Randwick City Council had been unsuccessful at appeal in the Land & Environment Court when objecting to a strata title subdivision on a lot designated as a single dwelling within a neighbourhood association

The meeting noted that this item is CLOSED

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- 7.1.3 Wrong Concrete Mix Used & to be rectified with other concrete works.
- Murra Murra footpath repairs
 - Lister Avenue footpath repair
 - 6 Lister Avenue driveway/footpath

The meeting noted that Randwick City Council are grouping the items together to make it more viable to do sooner than if ungrouped.

The meeting noted that this item is on-going.

8. SITE MONITORING:

- 8.1 That the executive committee reviews, discusses and resolves any action on the outstanding site monitoring matters from the previous meeting(s) nominated below:

8.1.1 Lot 75 (DP286017)

- Antenna on the Roof of 4 Meyler Close; in progress
Breach follow-up 08.10.19 & no change in status noted.
Managing Agent to again follow up.
- Landscaping at 9 Meyler Close; in progress
& awaiting confirmation rectified
Breach follow-up 08.10.19 & reported as rectified
- Maintenance of 6 and 8 McMaster Place; in progress
Breach follow-up 08.10.19 & 02.12.19.
Noted that work to tidy up these properties has been undertaken, however there are still Bitou bushes on these properties that must be removed, as the Bitou bush is considered a noxious weed.
The Manager Agent is to follow this matter up with the owners / agents of this property.
- Visible Washing Line/Laundry of 4 Meyler Close; in progress
Breach Letter issued 25.11.19 by Strata Manager.

- 8.1.2 Lot 52 (SP86466) Flowers Ward- Various Breaches; in progress
& awaiting confirmation rectified.
- Laundry on balconies U7 & U8 of 8 Brodie Ave

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- Breach Letter issued 08.10.19 & follow-up 02.12.19
 - Strata Manager issued units with notice 28.10.19
 - Bamboo screening- Breach Letter issued 08.10.19
 - Storage of items on balconies – Breach Letter issued 08.10.19
 - Strata Manager advised seeking Strata Committee instruction 28.10.19
 - Breach follow-up 02.12.19
- 8.1.3 Lot 13 (SP84782) Manta – Various Breaches; in progress
& awaiting confirmation rectified
- Footpath & Entry Broken Tiles – Notified 28.10.19
 - Public TWH&S trip Hazards – Notified 28.10.19
- 8.1.4 Lot 5 (DP285909); in progress & pending reply.
- Antenna on the Roof of 41 Gubbuteh Rd – Breach Letter issued 28.11.19
- 8.1.4 Lot 79 (SP78510) Coperture; in progress
& awaiting confirmation rectified
- Satellite Dish on Roof – Breach Letter issued 28.11.19
- 8.1.5 Lot 9 (SP90272) Rockpool; in progress
& awaiting confirmation rectified to be not visible
- Telecommunication Dish on Roof – Breach Letter issued 28.11.19
- 8.1.6 Lot 40 – Pine Cottage Early Learning, rectified & CLOSED
- Unkept Nature Strips – Notified 28.10.19 & rectified
- 8.1.7 Lots 25, 44 – Crown Lands/DPI, rectified & CLOSED
- Unkept Nature Strips – Notified 28.10.19
- 8.1.8 Lots 45 & 46 – Crown Lands/DPI (Flowers Ward Tenant),
rectified & CLOSED
- Unkept Nature Strips – Notified 28.10.19
- 8.1.9 Lot 47 Henry’s Trading Post – Crown Lands/DPI; in progress
- Unkept Grounds – Breach Letter issued 21.11.19; rectified & CLOSED
 - Unmaintained Heritage Building; pending
- 8.1.10 Lot 48 – Moran’s Nursing Home; in progress
- Unkept Nature Strips – Breach Letter issued 18.11.19
 - Grass encroaching on pathway edging to be rectified.

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9. TELECOMMUNICATIONS:

9.1 That the executive committee reviews, discusses and resolves action on the outstanding telecommunications matters from the previous meeting(s) nominated below:

9.1.1 Prince Henry Telecommunications; on-going
(Landcom/PIVIT/NBN/LBNCo)

9.1.2 Prince Henry “Adequately Served” classification; in progress
- Process to Repeal Carrier Licence Conditions

The meeting noted that members of the executive committee are meeting with a representative of NBN Co. on 13 December to discuss the “Adequately Served” classification and ongoing strategy to future proof Prince Henry telecoms.

The meeting noted that this item is on-going.

10. OTHER MATTERS:

10.1 That the Executive Committee reviews, discusses and resolves an action on the following matters nominated below:

10.1.1 Lot 81 (DP286146) – 18 Jenner Street DA/598/2019
Breach of By-law process
Inground swimming pool and landscaping
DA submitted direct to Council without following Prince Henry process.

The meeting noted that the Managing Agent has emailed the neighbourhood association managing agent & Lot Owner within N/A questioning why the information had not been submitted for review by the CA prior to the DA application.

That DA documents from Randwick City Council website has been referred to PH external consultant James Adcock for review, consideration and instruction. Chairperson, Susan Graham, offered to follow up with James Adcock.

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Randwick City Council notification period closes Friday 20th December 2019 – the CA will lodge its objection within the specified timeframe. Each and every owner that objects to the DA should submit their own objection.

The meeting noted that this item is on-going.

10.1.2 Other matters (if any)

10.1.2.1 Heritage Maintenance Plan

The meeting noted that the Managing Agent is to seek an updated schedule for the coming year and how to go about seeking funding for the Heritage items within PH from Ben Tax PHLB Reserve Trust (Department of Industry) & State of NSW (Department of Industry)

10.1.3 Next Executive Committee Meeting to be held on Tuesday, 11 February 2020 at 6:00pm.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 8.14pm.

Chairperson

Date

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SCHEDULE OF FUTURE MEETINGS & DEADLINES		
Meeting Date.	Items to be included in next meeting agenda Due Date.	Notice of Meeting Circulation Date.
ECM 11 February 2020, from 6pm	28 January 2020	4 February 2020
AGM 14 April 2020, from 6pm	18 March 2020	24 March 2020
ECM 14 April 2020, immediately following the AGM	18 March 2020	24 March 2020
ECM 9 June 2020, from 6pm	26 May 2020	2 June 2020
ECM 11 August 2020, from 6pm	28-July 2020	4 August 2020
ECM 13 October 2020, from 6pm	29 September 2020	6 October 2020
ECM 8 December 2020, from 6pm	24 November 2020	1 December 2020